MAHARASHTRA

1976-77

Administration : The Directorate of Archives was separated from the Directorate of Archaeology and Museum with effect from April 1, 1976 and a full-time Director took over the latter in June, 1977. The government has accepted the proposal of the Director of Archives for a Unit headed by an Archivist for Record Management and necessary provision has been made in the current year's budget. Formal orders from government sanctioning the posts are however awaited. The Map Cataloguing Unit of the Bombay Archives started functioning from October 1, 1976 under the supervision of Asistant Archivist.

Budget : During 1976-77 a sum of Rs. 7.70 lakhs was spent out of the budget provision of Rs. 8.69 lakhs on the non-plan side, there was no provision on the plan side. For 1977-78 a budget provision of Rs. 10 lakhs was made on the non-plan side, no provision was made on the plan side.

Building : A new plot for the construction of the Archival building having been sanctioned, the Director of National Archives of India visited Bombay and advised them regarding the construction of the building.

Record Management : 1,563 files of Urban Development, Public Health Department and General Administration Department were examined and about 2.68 per cent of the files were marked for retention. The Retention Schedule of the Secretariat Department is being followed.

Research and Reference : Seventy scholars availed themselves of the research facilities provided by the State Archives. 4,223 records were requisitioned by Government agencies while 4,552 records were requisitioned by research scholars.

Reference Media : Work of revising the old lists of records is in progress.

Publication Programme : The Directorate published "Manual of Office Procedure" in Marathi and the Descriptive Catalogue of papers selected for research is in the final stage of publication. Work on following publications is in progress : (a) Collection of the documents of Maratha Politics in North India, (b) Descriptive Catalogue of Records of Chhatrapati Shahu Maharaj 1884—1922 of Kolhapur, (c) Documents on the 18th century social life, (d) Hand Book to records in State Archives.

Preservation of Records : 2,629 sheets were repaired, 983 sheets guarded, 1,081 volumes were bound and 989 volumes guilded.

Photo-Duplication : The State Archives has no microfilming unit of its own.

Library : During the period under review 549 publications were acquired.